

Guidelines for articles and pictures for *Asian Textiles*

Asian Textiles

Asian Textiles is the journal of the Oxford Asian Textile Group. It is published three times a year to coincide with the three academic terms of Oxford University.

The Oxford Asian Textile Group was founded in 1995 by Dr Ruth Barnes when she was at the Ashmolean Museum in Oxford (she is now Thomas Jaffe Curator of Indo-Pacific Art at Yale) to make Oxford's collections at the Ashmolean and Pitt Rivers Museums more widely known. However, over the years the Group has extended its scope. While many members are based in Oxford and SE England, others are from Scotland, USA, Canada, France, Switzerland, Germany, Poland, Saudi Arabia, Indonesia, Taiwan and Australia.

The journal is lodged with the British copyright Libraries: the Bodleian Library of the University of Oxford, Cambridge University Library, The National Library of Scotland, The Library of Trinity College Dublin, The National Library of Wales and the British Library in London.

Who writes for *Asian Textiles*?

You do! If you are reading this far then you are probably interested in writing for the journal. We welcome contributions from non-members and interested amateurs, not just academics and members of the Oxford Asian Textile Group.

Articles published in *Asian Textiles* range from detailed research-type papers to more simple pieces about a particular textile item or a small group of them, to book reviews or, say, a write up of a particular museum. As *Asian Textiles* is published in full colour the use of accompanying photographs is encouraged (see below). The Editor is always happy to discuss potential contributions with authors prior to submission.

Acceptance of articles

The final decision on whether an article is acceptable for publication rests with the Editor.

How long should my report or article be?

Asian Textiles is a 32-page journal, including front and back cover. Most reports and technical papers should be in the region of 1,000 to 3,000 words. Shorter articles and reviews should be in the region of 500 to 1,000 words.

Grammar style and spelling

Asian Textiles is published in the United Kingdom and house style is to have all spelling in British English and with usual British punctuation. If authors submit articles in American English they will be edited into British English.

Bylines

House style is to give the given name and surname of the author at the head of the article (for example Wendy Smith) and a more detailed description of the author at the end of the piece. Please ensure you send the editor the longer description that you would like to appear at the foot of the article including any affiliations and titles if appropriate.

Colour photographs and images

Asian Textiles is produced in full colour. We encourage, where appropriate, the use of colour in images and photographs throughout the text. The simplest way is to send pictures as jpegs, but tiffs or other formats are also acceptable

Jpegs should preferably be of 1mb or a higher resolution up to about 5 mb, although we have received and used picture images up to 25 mb. Tiffs will need to be about 15mb to 25mb each to achieve the same printed quality.

How do I send you my article?

Electronic copy is preferred. Text and photographs may be sent by email, but if the photographs are of a large size we suggest that you use one of the online free carriers such as WeTransfer (<https://www.wetransfer.com>).

Word document files are preferred for copy. There is no need to format it any particular style as it will be converted to house style for publication. If you want to put in headlines or subheadings then please do so at the appropriate place and they will be converted to house style.

Who does the proof reading and editing?

The final proof reading is done by the editor. If the editor requires clarification on any submitted copy he will contact you by email.

What about sponsorship and acknowledgements?

If you wish to publish an article containing the results of sponsored research then please give prior advice to your sponsors of your intention. As an author you should acknowledge your sponsors as appropriate. In some cases sponsoring bodies may wish to endorse an article prior to its publication.

If you wish to acknowledge any individuals or institutions please do so at the end of the article.

References

If you wish to cite any references please do so by way of a list in alphabetical order of the surname of the author or lead author.

For books: author(s) (surname followed by given name or initials), title (in italics), place of publication, publisher, and publication year.

For articles: author(s), title of article not in italics but with single quotation marks around it, title of journal in italics, volume, issue, date, page numbers.

For web page resources: author(s), title of page, web address or URL, and date of access.

Copies of articles for authors

All authors will receive a pdf copy with medium resolution images of their article for further dissemination as they wish, and also a copy(ies) of the printed journal if you supply an address for this / these to go to.

We look forward to receiving your article or paper.

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